The Chicago Manual of Style (CMS) is a style guide for academic writing used in art and design disciplines. CMS requires footnotes (at the bottom of a page) or sequential endnotes (at the end of an essay) and a separate alphabetical bibliography. After the first time you cite a source, you can switch from the full-length note to the shortened note format for subsequent footnotes or endnotes. The note format also works for image captions.

There are significant formatting differences between notes and bibliography entries. See the examples below.

Your CCA Librarians are always happy to show you how to format citations. For more detailed information, CCA Libraries also subscribe to an online guide: http://libguides.cca.edu/chicago-manual-of-style

Books

Notes

Shortened notes
3. Modan, Exit Wounds, 125.

Bibliography entries (in alphabetical order)

Chapter or other part of edited books

In a note, cite specific pages. In the bibliography, include the page range for the chapter or part.

Notes

Shortened notes

Bibliography entries (in alphabetical order)

Journal articles

In a note, cite specific page numbers. In the bibliography, include the page range for the whole article. For articles consulted online, include a DOI number, URL, or the name of the database.

Notes

Shortened notes

Bibliography entries (in alphabetical order)
News or magazine article or blog post

Use this format for articles from newspapers or news sites, magazines, or blogs. Cite page numbers in a note but omit from a bibliography entry. If you consulted the article online, include a URL or the name of the database.

Notes


Shortened notes

5. Waldman, "The Urban Wild," 75.
7. Pegoraro, "Apple’s iPhone."
8. Pai, "History of Peeps."

Bibliography entries


Other website content

For a source that does not list a date of publication or revision, include an access date (as in example note 2).

Notes


Shortened notes

5. California College of the Arts, “About.”

Bibliography entries


Works of art

For works of art consulted online, add a URL. The note format works well for image captions or gallery wall labels.

Notes

1. Ruth Asawa, *Untitled (S.114, Hanging, Six-Lobed Continuous Form within a Form with One Suspended and Two Tied Spheres)*, ca. 1958, iron, copper, and brass wire, 131” × 22” × 22”, San Francisco Museum of Modern Art.

Bibliography entries

Asawa, Ruth. *Untitled (S.114, Hanging, Six-Lobed Continuous Form within a Form with One Suspended and Two Tied Spheres)*, ca. 1958, iron, copper, and brass wire, 131” × 22” × 22”, San Francisco Museum of Modern Art.